



By-Laws

For Adoption by the LGC Membership at the 2011 Annual Meeting

Article I. THE ORGANIZATION:

- a) The Lima Gun Club is a non-profit organization located on Heath-Markham Road, in the Township of Lima, New York
- b) The Lima Gun Club is incorporated by the State of New York.
- c) The title of the organization is: The Lima Gun Club. It shall be abbreviated as LGC and referred to within the by-laws as either LGC or The Club.
- d) The Mission of the Lima Gun Club is: promote the ownership, use, discussion, and safety aspects associated with firearms.

Article II. THE PURPOSE:

- a) The purpose of the Lima Gun Club is to support the 2nd Amendment of the United States Constitution and foster the peaceful use of firearms.
- b) The Club provides facilities for its membership to congregate for the purpose of discussing and participating in the shooting sports.

Article III. THE MEMBERSHIP:

- a) An application for LGC membership must be put forth to members at a monthly meeting and recommended for acceptance by a current member of The Club.
- b) The annual membership fee plus a \$15 initiation fee for new members must accompany the application. If the applicant is rejected, this total remittance will be refunded. Applicants must be at least 16 years. Family Member Plan additional annual fees are \$10 for spouse and \$5 per child.
- c) The applicant must be present and approved by a majority of the members present at a monthly meeting. Ties votes will be decided by the Board of Directors at the next scheduled Board Meeting. If the application is rejected, the applicant may reapply after three months.
- d) The total membership of Lima Gun Club shall not be limited to any specific number unless voted on by a majority of the club officers and directors.
- e) Lifetime memberships shall be reserved as an honorary gesture, and thus, cannot be purchased under any circumstances. Honorary memberships may be bestowed on any member, past or present, and has all privileges of a regular member, except that yearly due will not be required. Honorary membership may be revoked.



By-Laws

Article III. MEMBERSHIP (continued):

- f) The Board of Directors justifies all recommendations for honorary memberships based on exceptional service to the club or other outstanding circumstances. These qualifications will be put forth to the membership at a regular monthly meeting and decided by a majority of members voting either "for" or "against" the measure.
- g) If an honorary membership is declined or rescinded by a vote of the club membership that person may never again be considered for honorary membership.
- h) Club membership fees for members on active military duty (regular or reserve) are suspended during active duty and for 1 year after their return from active duty.

Article IV. DUES:

2011 marked the beginning of a 2-tiered dues membership at LGC. 2012 added family membership fees for a spouse and children at least 12 years old. [Art. III b]

- a) The first tier structure is a regular annual \$40 membership with a mandatory minimum of 4 hours of service to The Club being part of that fee structure.
 - 1. Current LGC members who do not complete their minimum service by September 30th will be billed a \$40 surcharge payable prior to and on top of the next year's dues before membership renewal will be accepted.
 - 2. New members joining in the 3rd or 4th quarter will be obliged to complete their 4 hours minimum service between that time and September 30th of the following year.
- b) The second tier is an annual "Country Club" \$80 membership that requires no annual service to the club.
 - 1. Country Club members are not required to provide any service to the club and in essence are paying the \$40 surcharge up front.
 - 2. Country Club members may provide service to The Club but will not receive a partial dues reimbursement for that service.
 - 3. Members may opt for either a regular annual membership (\$40/year) or a country club membership (\$80/year) at membership renewal time each year.
 - 4. Family member additions are extra per annum on top of the \$40 and \$80 annual membership fees. Family members do not have a vote at LGC Monthly meetings.
- c) New members are not eligible for the \$80 Country Club memberships.
 - 1. All new members pay regular annual dues with an initiation fee and are on probation during their first year. [See Article III b]
 - 2. New members must attend a New Member Orientation (NMO), exhibit safe firearm handling techniques, and sign an affidavit that they have attended, read and understood the materials and rules presented in the NMO.



By-Laws

Article IV. DUES (continued):

3. New members will receive their membership cards upon payment of their dues & initiation fee and upon completion of the NMO class.
- d) Member's annual dues renewals shall be remitted to the Secretary by **October 1st** of each year.
- e) A member who has not paid his/her dues by **December 1st** will be automatically dropped from LGC membership.
- f) A dropped member may have his/her membership reinstated only by reapplying as new member (including paying the initiation fee and attending the New Member Orientation).
- g) Anyone that has been a member for at least 5 years and is 65 years of age or older shall be charged one-half the approved annual dues. That is \$20/year for regular with service membership or \$40/year for Country Club membership.
- h) The Board of Directors will review dues and fee structure yearly. The Board will recommend any increases or changes to the membership at the Annual Meeting.
- i) Renewing members are required to submit a membership/renewal application with any updates to dues tier, address, phone number, and/or volunteer time preferences for the next membership year. Failure to do so may result in loss of membership.

Article V. MEETINGS AND THE ORDER OF BUSINESS:

- a) Regular LGC monthly meetings are to be held on the 2nd Wednesday of each month at the clubhouse.
- b) When special circumstances warrant other locations may be designated by a consensus of The Club's Officers.
- c) All monthly meetings will commence at 8:00 P.M. sharp except for the "Annual Meeting" in December. The December Annual Meeting will start at 7:00 P.M..
- d) A minimum of 10% of the current total membership must be present in order for an official meeting to take place.
- e) The President of the LGC will call to order and run all monthly LGC meetings.
- f) In the absence of the President the Vice President, the Chairman of the Board of Directors, in that order of presence, shall call to order and run the meeting.
- g) All LGC Members shall be notified in writing (USPS or email), by phone, or personally of the annual meeting.



By-Laws

Article V. MEETINGS AND THE ORDER OF BUSINESS (continued):

- h) The LGC Board of Directors will hold a minimum of 4 meetings a year that will be held on dates and times decided by a consensus of the Directors.
- i) The Directors shall review the club bylaws at once every year. See Article VIII-b.
- j) Club Officers have a standing invitation to attend all Board of Directors meetings. The Board meetings are open only to LGC Directors and Officers
- k) The Directors have the invested power to replace an officer or any member of the club for conduct or acts that are criminal, unethical, and/or detrimental to the club. See Article VI-c.
- l) The recommended order of business for both LGC monthly and Board meetings:
 - 1. The Club President or Board Chairperson convenes their respective meetings.
 - 2. The Secretary will read the minutes from the previous meeting(s); the minutes are amended if necessary and approved.
 - i. At monthly meetings this includes the minutes from the last monthly meeting and also any Board of Directors meeting that have been held.
 - ii. At Board of Director's meetings only the minutes from the last Board meeting need be read. Any items from the last monthly meeting(s) that pertain to Board actions past, present, or future must be read, also.
 - 3. The Treasurer reports and if necessary the report is amended and then approved.
 - i. The treasurer, if present, need not give a report at Board meetings.
 - 4. The Secretary will put forth any new membership applicants to the membership for approval at the monthly meetings.
 - 5. The chairpersons of their respective committees give their reports, and any further committee business is resolved, and/or extended, and/or approved.
 - 6. Old business is reported and acted upon as necessary.
 - 7. New business is reported and acted upon as necessary;
 - 8. Items from the membership are heard and acted upon as needed.
 - 9. Next Board Meeting is determined and approved as needed.
 - 10. Adjournment.

Article VI. OFFICERS AND DIRECTORS:

- a) The nominating committee (see Article VII) shall present a slate of Officers and Directors at the December Annual Meeting for a vote by the membership attending that meeting (See Article V-g).



By-Laws

Article VI. OFFICERS AND DIRECTORS (continued):

- b) The new Officers are elected for a one-year term and Directors for a 2-year term that they begin at the January monthly meeting. Each officer serves a one-year term and each director serves a 2-year term per election.
- c) An Officer or Director leaving their position either voluntarily or involuntarily will be replaced by a person chosen at a special meeting of Directors and Officers prior to the next monthly meeting of The Club after the resignation/termination date.
 - 1. If the officer/director leaves during the 1st week of a month the special Board meeting will be held prior to the monthly meeting of the month after the resignation/termination. December is resignations/terminations are the exception to this rule as there will be a new slate of officers elected at the Annual Meeting.
- d) The Club Officers are: President, Vice President, Secretary, and Treasurer
- e) The Club Board of Directors will seat 7 directors with one director being elected by the Board as the Chairperson at the 1st Board meeting each year.
- f) An outgoing President will sit on the Board (the 8th director) during the year after stepping down if he/she is in good standing with the LGC.

Article VII. COMMITTEES AND REPRESENTATIVES:

- a) LGC officers and Directors will request volunteers from the members that purchased regular annual memberships (those requiring service to the club) and if need be will appoint Chairpersons for the following committees from that pool of the membership. Members that need service time for annual membership may count holding a chair-position toward that service.
- b) Building Upkeep Committee
 - 1. This committee will consist of 4 members, the LGC President and 3 others. They shall be responsible for all upkeep including construction, plumbing, electrical, and renovation on The Club's property.
- c) Club Rental Representative
 - 1. The Club Rental Representative reports to the Building Committee Chairperson.
 - 2. This representative shall schedule all rentals of the premises to other organizations or Club members.
 - 3. Generally, a fee of \$60.00 plus a \$40.00 cleaning deposit shall be charged to organizations and \$15.00 plus a \$25.00 cleaning deposit to members. However, the Board of Directors may charge any other fee deemed appropriate for the occasion. The Board must act on other fees requested prior to rentals being final.



By-Laws

Article VII. COMMITTEES AND REPRESENTATIVES (continued):

4. There will be No club rentals on weekends, from October 1 to opening day of the Regular Southern Zone Deer Season, during daylight hours. This avoids limiting member access to range facilities during this popular range use time. The Board of Directors may alter this rule for special events or trainings.
- d) Kitchen Committee and Chairperson
1. This committee keeps the kitchen equipment and supplies in good supply for events.
 2. It will also keep an account of money spent on products and money taken in by sales and report these findings to the club Treasurer.
- e) Beverage Committee and Chairperson
1. This committee keeps the club refrigerators filled with drinks (bottled water, soda pop, and beer).
 2. It will also keep an account of money spent on products and money taken in by sales and report these findings to the club Treasurer.
- f) Range Committee(s) and Chairperson(s)
1. This committee will function to oversee the utilization and operation of the rifle and pistol range and the scheduling of any organized events and training sessions in coordination with the Trap Committee.
 2. They shall recommend to the Board of Directors any field features and/or operating rules needed for safe range use. Additionally, they shall be responsible for the maintenance, upkeep, and modifications of those facilities.
 3. Volunteer committee members monitor range activities to insure only LGC members are using the range and that all range protocols and safety rules are being followed. This activity is a 4 hr. per day minimum commitment toward club service.
- g) Trap Committee and Chairperson(s)
1. This committee will function to oversee the utilization and operation of the trap fields and the scheduling of any organized events and training sessions in coordination with the Range Committee.
 2. They will recommend to the Board of Directors field features and operating rules for safe trap field use. Additionally, they shall be responsible for the maintenance, upkeep, and modifications of those facilities.
 3. Volunteer committee members may help at scheduled trap shooting events. This activity counts toward the 4 hours minimum club service for annual members.
- h) Euchre Committee Chairperson
1. This person runs and oversees the weekly Friday evening Euchre Tournaments.
 2. Proceeds are given to the club Treasurer at each monthly meeting.



By-Laws

Article VII. COMMITTEES AND REPRESENTATIVES (continued):

- i) New Member Orientation Chairperson(s)
 - 1. This committee meets with new Lima Gun Club members to be informed about the clubhouse, range, and trap operations; range rules; and club safety protocols.
 - 2. All new members must attend a NMO prior to receiving their membership card.
- j) Nominating Committee Chairperson
 - 1. This committee shall consist of four members appointed at the regular October meeting. The committee Chair will be chosen by the group.
 - 2. The committee of 4 will consist of one club officer, one club director, and 2 regular members. They may volunteer or appointed by the Board of Directors.
 - 3. Their function will be to find and present a preliminary slate of officers (every year) and Directors (every other year) at the November monthly meeting.
 - 4. They shall present a final slate at the December Annual Meeting for the purpose of electing LGC Officials for the following year.
- k) Livingston County Federation of Sportsmen's Clubs
 - 1. The President will appoint a Livingston County Federation of Sportsman Clubs representative to attend and report on these meetings at monthly LGC meetings.
- l) Other Committees and Service Positions
 - 1. The LGC Secretary will keep a roster of all service positions available to the club membership that need service time to complete their membership requirements. Those jobs may change yearly and are not listed in the By-Laws.

Article VIII. BY-LAW CHANGES

- a) The LGC Board of Directors will review the Club By-Laws and recommend any changes to the membership at monthly meetings.
- b) Board recommended By-Law changes can be made and voted on at any monthly meeting as long as the membership is made aware in writing (USPS and/or email) that such a vote will be upcoming at least one month before the vote.

Article IX. SUPERVISED YOUTH

- a) The trap shooting or rifle/pistol range facilities are not available for use by any unsupervised youth under the age of 18 without the supervision of an adult LGC member. In NYS youth must be 12 years old in order to shoot any firearm and must supervised by a parent/guardian or a person over 21 designated in writing by the youth's parent/guardian as their mentor.
- b) The clubhouse is not available for use by unsupervised youth under age 21.



By-Laws

Article IX. SUPERVISED YOUTH (continued)

- c) Members must be 21 or older to purchase a key to the clubhouse. Any minor (read under 21) that is found to have used a member's key to enter the clubhouse will put that member in jeopardy of losing their membership.
- d) Minor members and/or their guests are to be accompanied by a supervising adult LGC member who has acknowledged responsibility for the actions of those minors. The mere presence of an adult member (non-consenting) on club premises does not satisfy the adult supervision requirement.

Article X. LIMA GUN CLUB LOGO

- a) LGC's Logo shall consist of the following:
 - 1. A rectangle with one line of text reading 'Lima Gun Club' over a composite of Clay targets (one whole, one breaking), Rifle targets, and a flying ring-neck pheasant. Background color may vary. See header of By-Laws.
 - 2. One arched line of text reading 'Lima Gun Club' over a flying ring-neck pheasant. (Text and icons may be in color or black and white).
- b) The use of the LGC Logo in either color or black and white is acceptable.
(See Appendix A and headers of this document for logos)

Appendix A

